

*Palmer*  
Page 235

**Minutes of Compton Bishop Parish Council Meeting held on Wednesday 6th January 1999**

Chairman, Cllr A Palmer, opened the meeting at 7.30 pm

**Present:** Cllrs S McColgan, P Simpson, J Stuchbery, C Wilmot and J Withecombe  
**Apologies for absence:** Cllr I Tabrett [unwell]  
**In attendance:** Clerk

1/99/01 **Minutes of Last Meeting:**  
The minutes of the meeting held on 2nd December 1998 were agreed, and signed by the Chairman.

1/99/02 **Matters Arising:**  
min 11/98/06 - **CB Bus Shelter:** Nothing heard from RJ Andrews & Sons regarding severe structural crack in left front corner. Clerk was asked to obtain alternative quotations, and reminded to check that bus shelters are covered by 3rd party liability insurance. [YES]  
min 11/98/06 - **Traffic Calming:** SCC traffic planners site meeting arranged for 13th January at 2 pm. Agenda to include A38 junction as well as Old Coach Road problems.  
min 11/98/05 - **Road Signing :** WS Atkins (Mrs Bev Norman) has agreed to provide "Bend" sign on approach to Cross from Newtown , and also to check positioning of junction warning sign.  
min 12/98/06 - **Deposit Interest Rate:** Cllr Stuchbery stated that the Memorial Hall Treasurer had obtained a rate of 7.26% on a deposit account with Standard Life Bank, and Clerk agreed to investigate

1/99/04 **Planning:**  
21/98/8 & 9 **Cross Depot / Waterworks site** - Clerk reported on informal meeting with Engineers from developer and Lower Axe Drainage Board. Noted with satisfaction that SDC had issued a Tree Protection Order (no 14) on the large poplar in the development site. **Public Open Space :** Chairman and Clerk reported on meeting with SDC and Village Action Group at which proposals for negotiation with developer were discussed and finalised, generally satisfactorily.  
21/98/12 **Crooks Peak Lodge (Oxford)** - horse shelter approved  
21/97/13 & 14 **The Lawns (Lewis)** - new application for Listed Building Consent for replacement porch etc. - no objection

1/99/05 **Correspondence**  
SDC - Play Area Survey - Clerk reported on reply already sent to meet deadline  
SDC - Crime & Disorder - Cllrs invited to attend consultation meeting at Kings of Wessex School on 11th January  
Editor of CONTACT - noted, NFA  
SCC - Electoral review - Chairman had received letter from County Cllr A Ham requesting letter of support - it was agreed to write in support of County proposals, and to keep the name of BRENT Division.  
ATMOS Ltd - new bus service - generally welcomed; Clerk to write letter of appreciation

1/99/06 **Finance:**  
1. **Audit fee:** Clerk had written to ask the auditors for the dates on which staff time was charged, but no reply had yet been received.  
2. **Audit of 1997/98:** Dates have now been set for this audit (1 Feb 1999)  
3. **Recreation Amenity Grant - Claim for 98/99:** Cllr Stuchbery agreed to ask the Memorial Hall Treasurer for an up-to-date estimate of the revenue income, expenditure and deficit for the current year, so that the claim could be finalised by the deadline of 15 March 1999.

*Palmer*

	£	£
<b>4. Income:</b>		
Gross interest, current account	0.21	
Gross interest, Moneymaster account	3.75	
Gross interest, premium account	28.58	
	---	32.54
<b>Expenditure:</b>		
Clerk's salary for quarter	173.25	
Clerk's PAYE for quarter	51.75	
	---	225.00
<b>Balances:</b>		
Midland Bank Current Account	110.07	
Midland Bank Moneymaster Account	351.59	
Midland Bank Premium Business Account	7567.53	
	----	8029.19

1/99/07

**Reports:**

**SALC:** Chairman reported on 10th December meeting, at which it was decided that NALC membership would continue to be through County Association, and that the affiliation fee would rise to 15.5p per elector (£71 for us). Nothing more had been heard of the SAGE and Transport Corridor reports. A useful article entitled "Could You Become A Councillor" was produced, to be offered to CONTACT as pre-election publicity. [done]

**Letterbox in Cross:** In the absence of Cllr Tabrett, Clerk reported on the action he had taken to resolve complaints about parked cars obstructing access to the letterbox at the Old Post Office, Cross. It was agreed to write to the Royal Mail, asking for it to be replaced by a free-standing pillarbox adjacent to the phone booth opposite the White Hart..

**Kennel Lane - request for salt/grit bin:** Cllr Wilmot said she had received a request, with assurance that the lady concerned would be responsible for applying the salt/grit as necessary.

**Obstructions to Footpath AX15/3:** Cllr Wilmot reported a broken stile and a fallen tree - Clerk to report to J Serle.

**Planning:** Chairman circulated Village Design Statement pack, to be discussed at a subsequent meeting. It was agreed that the Clerk should write to The Times Greenfield Campaign about lessons learned from the Cross Depot planning episode, copy to Cllrs.

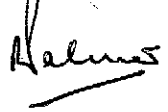
1/99/8

**Next Meeting**

The next meeting will be on Wednesday 3rd February 1999 at 7.30pm, in Cross Memorial Hall.

The meeting closed at 8.55 pm.

*Daew*



## Minutes of Compton Bishop Parish Council Meeting held on Wednesday 3rd February 1999

Chairman, Cllr A Palmer, opened the meeting at 7.30 pm

**Present:** Cllrs P Simpson [part], J Stuchbery, I Tabrett [part], and J Withecombe  
**Apologies for absence:** Cllrs S McColgan, C Wilmot  
**In attendance:** Clerk

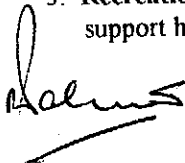
2/99/01 **Minutes of Last Meeting:**  
 The minutes of the meeting held on 6th January 1999 were agreed, and signed by the Chairman.

2/99/02 **Matters Arising:**  
 min 11/98/06 - **CB Bus Shelter:** Completed by RJ Andrews & Sons at cost of £85.89. Not to be paid until notice board has been re-erected.  
 min 11/98/06 - **Traffic Calming:** a) 30 mph limit through Cross to be requested; b) re-marking of Cross lane exit to A38, giving two lanes with clear visibility north and south, to be requested.  
 min 11/98/05 - **Road Signing :** Nothing further to report  
 min 12/98/06 - **Deposit Interest Rate:** See "Finance" below  
 min 1/99/07 - **Post Box:** Mr Venn of Royal Mail has agreed to provide new box as requested, and is making necessary enquiries.  
 min 1/99/07 - **Footpath AX15/3:** Reported to J Serle, nothing more heard.  
*[Cllr Tabrett arrived at this point]*  
 min 1/99/07 - **Planning - Lessons:** Clerk circulated draft letter to Times Greenfield Campaign; amendments were suggested, and to be copied to Cllrs Denbee and Ham.

2/99/04 **Planning:**  
 21/98/8 & 9 **Cross Depot / Waterworks site** - Cllr Tabrett reported that the County Archaeologist had confirmed to him that an investigation will take place in due course, with the expectation of finding Bronze Age or Roman remains. Copy letter from Mr Morgan indicates satisfactory progress on Nature Reserve negotiations.  
 21/98/12 **Crooks Peak Lodge** - Oxford - horse shelter - has been approved.  
 21/99/900/T **Telecoms Tower, Townsend Farm** - Chairman had spoken to Mrs Pulsford, who was negotiating to minimise visual impact - no further action.  
 21/99/1 **Rowan Cottage, Newtown** - Settle - new garage - no objection.  
 21/97/1 **21 Webbington Rd** - minor alterations to existing permission granted - noted.  
 A booklet on Planning Appeals Procedure was noted and filed.

2/99/05 **Correspondence**  
 SDC - National Spring Clean Campaign 1-30 April - no further action  
 SDC - Britain in Bloom grants - pass to Gardening Club  
 SDC - Environmental Awareness Trophy - agreed to propose Compton Bishop Churchyard project for consideration.  
 SDC - Parish Council Elections 6 May 1999 - instructions noted; Clerk to obtain nomination papers for all current members, but members' own responsibility to return to ERO.  
 Crook Peak Festival 2000 - deferred for further and better particulars.  
*[Cllr Simpson left meeting at this point]*  
 ATMOS Ltd - Public Transport Newsletter No 5; noted  
 Environment Agency - Levels & Moors Management Strategy consultation document - noted, no further action

2/99/06 **Finance:**  
 1. **Audit fee:** Clerk reported no further news.  
 2. **Deposit Interest Rate:** Clerk reported possibility of obtaining 6.50% gross AER from "Egg" (Prudential Bank plc) or 6.15% from Standard Life Bank. It was agreed that both Midland Bank deposit accounts should be closed and the balances transferred to a new "Egg" account.  
 3. **Recreation Amenity Grant:** Chairman to set out detail required from Memorial Hall Treasurer to support his grant request, so that the claim could be finalised by the deadline of 15 March 1999.



Annual 250 *Almeida*

4. **Clerk's Office Allowance:** It was agreed that the Clerk should be paid an allowance of £50 for use of home as office for the current year. The Clerk was also asked to consult SALC about any change in the recommended rate for next year.

5. **Income:**

Gross interest, current account	£	£
Gross interest, Moneymaster account	0.08	
Gross interest, premium account	-	
	25.18	25.26
<b>Expenditure:</b>		
Chairman's expenses for year	96.81	
Petty cash - January	9.88	106.69
<b>Balances:</b>		
Midland Bank Current Account	274.36	
Midland Bank Moneymaster Account	51.59	
Midland Bank Premium Business Account	7592.71	7968.66

2/99/07

**Reports:**  
SDC Crime & Disorder Strategy: No further action.

2/99/8

**Next Meeting**  
The next meeting will be on Wednesday 3rd March 1999 at 7.30pm, in Cross Memorial Hall.

The meeting closed at 9.03 pm.

*Almeida*

**Minutes of Compton Bishop Parish Council Meeting held on Wednesday 3rd March 1999**

Chairman, Cllr A Palmer, opened the meeting at 7.30 pm

**Present:** Cllrs S McColgan, J Stuchbery, I Tabrett [part], C Wilmot [part] and J Withecombe

**Apologies for absence:** Cllrs P Simpson

**In attendance:** Clerk

03/99/01 **Minutes of Meeting held on 6th January 1999:**

Amendments were requested to minute 2/99/04 line 2: delete "expectation" and replace with "possibility", and to minute 2/99/06 (4): insert "annual" before "allowance". The minutes were then agreed, and signed by the Chairman.

03/99/02 **Matters Arising:**

min 11/98/06 - **Traffic Calming:** Clerk reported that letters had been written, but no responses had been received. Cllr Withecombe read out the official reply to her son's letter on the subject, which stated that the matter would be given low priority, as there had been no recorded accidents in Old Coach Road. This was considered unsatisfactory, but it was agreed to await replies to the Council's letters before considering further action.

min 11/98/05 - **Road Signing :** This has now been done, although not in the way intended. no further action

min 1/99/07 - **Post Box:** Nothing to report.

min 1/99/07 - **Footpath AX15/3:** Clerk reported that he had recently walked the path, and found one obstructive tree branch, 2 defective stiles, and a large area of flooding, all of which had been reported to J Serle.

min 2/99/05 - **Crook Peak Festival 2000:** Clerk to write to organisers asking if the budgeted costs of the free public event and the concert can be separated, as the Council would consider a grant towards the free part, if this is within their powers. Clerk to check this with SALC.

03/99/04 **Planning:**

21/99/1 **Rowan Cottage, Newtown - Settle** - amended plans for new garage - to object that a permanent building of the size shown is an inappropriate development of an area so far behind existing buildings within the AONB, and may set an unfortunate precedent.

21/98/7 **Orchard End, Newtown** - M Smith - Clerk reported on various conversations with parishioners and Mr Neno (Planning Officer), and a letter from Mrs A Lang (neighbour), all drawing the Council's attention to the fact that Mr Smith had almost completed building works before his application had been considered by SDC Development Control Committee. Mr Neno to be asked what enforcement action is proposed by SDC?

A **discussion** followed on what practical steps could be taken to improve the Council's reaction to planning proposals, and it was agreed

- 1) that the Clerk should write a piece for CONTACT pointing out the limited role of the PC as a "statutory consultee", that objections can only be on "planning" grounds, and that all applications are posted in the Parish and can be inspected without a visit to Bridgwater;
- 2) that as there are only a dozen applications a year, the Clerk should inform the Cllr living nearest to the site as soon as an application is received.

**Village Design Statement:** It was agreed that a VDS with the force of Supplementary Planning Guidance was desirable, and the Clerk was asked to produce a plan of action, with the first public step being taken at the Annual Parish Meeting on 23 April 1999.

03/99/05 **Correspondence**

SCC - Papers for quarterly meeting on 24 February 1999 - noted, no further action

SCC - Road Maintenance in Somerset (letter from Cllr A Ham) - noted, reply with thanks

SALC - February mailing - Chairman drew attention to various matters, mostly for the new Council.

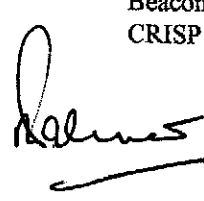
Community Council - Somerset Village of the Year - agreed that entering would not be appropriate

Community Council - Lottery money for millennium events and Small Grants schemes - noted that 3

members of the Hall Committee had attended an "information session" at Keinton Mandeville on 23 February

Beacon Millennium Scheme- agreed that entering would not be appropriate - no further action

CRISP Community Enterprise Grants - noted - place leaflet in InfoPoint.





03/99/06

**Finance:**

1. **Audit fee:** Letter from District Audit received, stating that high charge for 96/97 audit was due in part to non-compliance with the 1996 Regulations. It was pointed out that these Regulations had not been conveyed to the Chairman or Clerk at the time, but nevertheless it was agreed to pay the outstanding amount and close the matter.
2. **Audit of 1997/8 Accounts:** Clerk reported that the audit had been successfully carried out, and presented a File Note (attached) summarising the auditor's remarks. It was agreed that the 3 specific recommendations should be left to the new Council in May.
3. **Deposit Interest Rate:** Clerk reported that "Egg" (Prudential Bank plc) would only accept private customers, so it was confirmed that both Midland Bank deposit accounts should be closed and the balances transferred to a new Standard Life Bank account to achieve a higher interest rate.
4. **Memorial Hall Grants:** Chairman presented a comparison of the revenue costs claimed by the Hall Hon Treasurer with the previous year under the direct management of the PC, and suggested that the amount of revenue support granted by the PC should be related to the same headings as appear on the SDC Recreation Amenity Grant form for PC-owned buildings, to avoid setting a different precedent. On a vote of 5 for, 1 against, it was **resolved that a grant of £566.69** should be made for the year to 31 March 1999. This will enable the claim to be finalised by 15 March.

The Hall Hon Treasurer's paper on capital projects was considered in detail, and the Committee were commended for their thorough and painstaking work in its preparation. The PC affirmed that part of the purpose of their accumulated funds had always been to finance improvements to the Hall, and resolved to commit ~~up to~~ £6000 towards the programme submitted (attached).

*[Cllrs Tabrett and Wilmot left the meeting at this point]*



<b>5. Income:</b>	<b>£</b>	<b>£</b>
Gross interest, current account	0.11	
Gross interest, Moneymaster account	-	
Gross interest, premium account	24.61	
		24.72
<b>Expenditure:</b>		
Reimbursement of petty cash	38.98	
		38.98
<b>Balances:</b>		
Midland Bank Current Account	524.47	
Midland Bank Moneymaster Account	1.59	
Midland Bank Premium Business Account	7417.32	
Petty Cash	45.08	
		7988.46
<b>Payments Outstanding:</b>		
100012 R J Andrews & Sons	85.89	
100013 K I H Clarke (Clerk's allowance)	41.67	
100014 K I H Clarke (Clerk's salary)	173.25	
100015 Inland Revenue (PAYE)	51.75	
100016 Clerk's expenses - February	30.16	
		382.72
<b>Net Funds Available</b>		<b>7605.74</b>

03/99/07

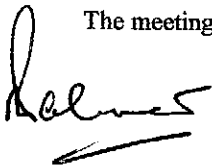
**Reports:**

- Clerk: Possibility of competition for logo for new letterhead - deferred
- Clerk: Report of dead sheep between Scars and Cross Quarry, NT informed & reply read
- Clerk: Meeting with J Serle, Jim Lukins of Axbridge Town Council and Ian Ham of Weare Parish Council to hear Axbridge's proposals for a millennium scheme to mark through footpaths with new carved wooden signs at a cost of about £13 each, together with a request that we should consider marking our end of relevant paths similarly. It was agreed that we should ask for similar signs where footpaths AX15/14 (Cross Lane) and AX15/18 (Cross Moor Drove) leave the highway, at a cost of up to £30.

03/99/8

**Next Meeting**

The next meeting will be on Wednesday 7th April 1999 at 7.30pm, in Cross Memorial Hall.  
The meeting closed at 10.20 pm.



4. **Clerk's Office Allowance:** It was agreed that the Clerk should be paid an allowance of £50 for use of home as office for the current year. The Clerk was also asked to consult SALC about any change in the recommended rate for next year.

	£	£
<b>5. Income:</b>		
Gross interest, current account	0.08	
Gross interest, Moneymaster account	-	
Gross interest, premium account	25.18	25.26
<b>Expenditure:</b>		
Chairman's expenses for year	96.81	
Petty cash - January	9.88	106.69
<b>Balances:</b>		
Midland Bank Current Account	274.36	
Midland Bank Moneymaster Account	51.59	
Midland Bank Premium Business Account	7592.71	7968.66

2/99/07

**Reports:**

SDC Crime & Disorder Strategy: No further action.

2/99/8

**Next Meeting**

The next meeting will be on Wednesday 3rd March 1999 at 7.30pm, in Cross Memorial Hall.

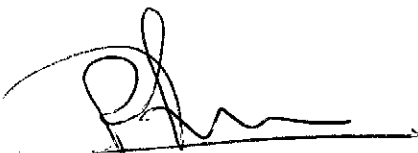
The meeting closed at 9.03 pm.

Minutes of Compton Bishop Parish Council Meeting held on Wednesday 12 May 1999

The retiring Chairman, Cllr A Palmer, opened the meeting at 7.30 pm  
**Present:** Cllrs P Simpson, I Tabrett and J Withecombe  
**Apologies for absence:** Cllr J Stuchbery  
**In attendance:** Clerk



- 05/99/01 Proposed by Cllr Tabrett, seconded by Cllr Withecombe and agreed that **Cllr Simpson should be Chairman** of the Council for the coming year. Cllr Palmer thanked members for their help over the years, and for their unexpected gift at the Open Meeting, saying how much he had enjoyed his time in office. He then retired, and Cllr Simpson took the chair, having signed his Declaration of Acceptance of Office.
- 05/99/02 Those Cllrs present having signed their **Declarations of Acceptance of Office**, it was agreed that Cllr Stuchbery should sign his before the next meeting.
- 05/99/03 There being three **vacancies** to be filled, it was agreed that the following should be co-opted, subject to their agreement:  
 Stephen McColgan (proposed by Cllr Simpson)  
 Barney Lovell (proposed by Cllr Tabrett)  
 Mark Appleby (proposed by Cllr Simpson)  
 The Clerk was instructed to get their **Declarations** signed and invite them to the next meeting.
- 05/99/04 The question of a Vice-Chairman was deferred to the next meeting.
- 05/99/05 **Minutes of Meeting held on 7th April 1999:** The minutes were agreed, and signed by the Chairman.
- 05/99/06 **Matters Arising:**  
 min 12/98/02 - **30 MPH Speed Limit:** Cllr Ham at the Open Meeting had confirmed the review of policy mentioned by WS Atkins, so the policy of waiting before considering further action was confirmed.  
 min 12/98/02 - **Cross Lane Road Markings:** Cllr Tabrett and the Clerk reported on a site meeting with WS Atkins' Traffic Engineer (Mrs Bev Norman) which resulted in a proposal that the PC should spend about £100 on an "investigation", which might lead to re-marking Cross Lane to define a single traffic lane, perhaps using red tarmac. It was agreed to ask for the investigation, and to spend up to £100 on it, but not to offer any other financial support.  
 min 1/99/07 - **Post Box:** Nothing to report.  
 min 03/99/07 - **Logo Competition:** The Clerk noted that 3 entries had so far been received.
- 05/99/07 **Procedural Matters:**  
 7.1 Copies of Model Standing Orders having been provided to Cllrs at a cost of £48.40, the expenditure was approved, and it was agreed to adopt them in accordance with the Auditor's advice.  
 7.2 Cllr Withecombe was appointed Internal Auditor, as required by Audit Regulations, to look at the Parish financial records twice a year, having done the job herself in the past.  
 7.3 It was agreed that Cllrs should each adopt a "topic of special interest", and Cllr Tabrett chose Footpaths.  
 7.4 Consideration of the remaining items under this heading was deferred until the next meeting.
- 05/99/08 **Parish Open Meeting:**  
 The draft minutes of the Open Meeting held on 23 April 1999 were given to the meeting. The only item needing urgent attention was the question of a Village Design Statement. Cllrs were unanimous that it should be aggressively promoted in view of future development possibilities, and agreed to canvass possible participants, especially younger people. It was agreed that a Steering Panel, independent of the Council but with one or more Cllrs on it, should be set up, and the target date for publication should be next year's Open Meeting (14th April 2000).
- 05/99/09 **Planning:**  
 21/98/07 **Orchard End, Newtown** - M Smith - Still no reply yet to Clerk's letter asking what enforcement action is proposed by SDC, due to short-handedness in SDC Planning office..  
 21/98/08 **Cross Depot & Waterworks** - The Archaeological Survey had now taken place; nothing of significance had been found, apart from a layer of grey clay overlying the peat, thought to be the





result of a landslip within the last 2000 years. However the marshy nature of the whole site was now very evident.

21/99/01 **Rowan Cottage, Newtown** - Settle - site visit on 12 April - SDC officers still recommending refusal.

21/99/02 **Cross Memorial Hall** - Parish Council - refund of excess fee noted.

21/99/03 **BT Telephone Exchange** - Aerial mast to be erected; Cllr Withecombe advised no comment, and this was agreed.

05/99/10 **Highways:**

Letter from WS Atkins warning of surface dressing with tar and chippings in Compton Bishop during July was noted; notice board and *CONTACT* to be told.

Clerk reported that Traffic Engineer had ordered "for 1 mile" signs to be added to existing posts on Webbington Road, and two signs to be re-sited.

05/99/11 **Correspondence:**

Chairmanship Training Event 27 May - book for Cllr Simpson

New Councillors Training event - 10 and 13 July - discuss at next meeting

SCC/SDC - Crime and Disorder Strategy - circulate for comment at next meeting

SDC - Air Quality Assessment - noted without comment

Levels & Moors Partnership - Recognition options, twinning - deferred to next meeting

05/99/12

**Finance:**

	£	£
<b>1. Income:</b>		
Gross interest, current account	2.85	
Gross interest, Moneymaster account	0	
Gross interest, premium account	5.95	
Correction of error by Bank	0.07	
Precept (SDC)	1600.00	1608.87
<b>Expenditure:</b>		
SDC Planning Fee (£95 less refund £47.50)	47.50	
Interest	0.10	47.60
<b>Balances:</b>		
Midland Bank Current Account	2086.07	
Midland Bank Moneymaster Account	501.45	
Midland Bank Premium Business Account	6005.59	
Petty Cash	11.83	8604.94
<b>Commitments:</b>		
cheque 21 - SB Fencing	205.63	
cheque 22 - petty cash imprest	38.17	
cheque 23 - Clerks salary for qtr	173.25	
cheque 24 - PAYE	51.75	
cheque 25 - SALC	121.48	590.28
<b>Net Funds Available</b>		<b>8014.66</b>

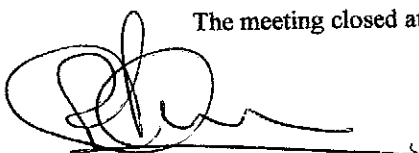
2. The renewal of Insurance with Cornhill at a premium of £113.60 was approved.
3. The summary accounts for the year ended 31st March 1999 were adopted.
4. It was agreed to pay out the £6000 promised to the Hall Committee as soon as possible, as they can obtain a better rate of interest on deposit.
5. The Auditor's recommendation that cheques over £200 should be signed by two elected Cllrs was considered, but not accepted, on grounds of convenience and availability.
6. A new Bank mandate was authorised and duly signed, with Cllrs Simpson and Withecombe, and the Clerk, as authorised signatories.

05/99/13 **Reports:** None

05/99/14 **Next Meeting**

The next meeting will be on Wednesday 2nd June 1999 at 7.30pm, in Cross Memorial Hall.

The meeting closed at 8.59 pm.



**Minutes of Compton Bishop Parish Council Meeting held on Wednesday 2 June 1999**

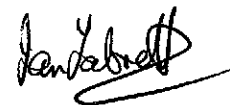
The Chairman, Cllr P Simpson, opened the meeting at 7.30 pm

**Present:** Cllrs B Lovell, J Stuchbery, I Tabrett

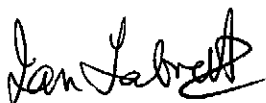
**Apologies for absence:** Cllrs S McColgan, J Withecombe

**In attendance:** Clerk

**Public:** Mrs J Hay



- 06/99/01 Chairman introduced the new member present, **Cllr Lovell**, and his Declaration of Acceptance of Office was duly signed. It was agreed that Cllr McColgan, being unavoidably absent due to his wife being in hospital, should sign his before the next meeting.
- 06/99/02 The **co-option of Mrs J Hay** to fill the remaining vacancy was proposed by Cllr Tabrett and unanimously agreed. Her Declaration of Acceptance of Office was duly signed forthwith.
- 06/99/03 **Meeting held on 12th May 1999:** The minutes, having been circulated, were agreed, and signed by the Chairman.
- 06/99/04 **Matters Arising:**  
 min 12/98/02 - **30 MPH Speed Limit:** Clerk reported that nothing more had been heard from WS Atkins; Cllr Stuchbery showed a newspaper cutting reporting an increase in 20 mph restrictions; Cllr Lovell reported that he had been struck by the wingmirror of a car on the bend by "Wavering Down" in Webbington Road.  
 min 12/98/02 - **Cross Lane Road Markings:** Nothing heard. Last month's decision not to offer any financial support for alterations was reiterated, and agreed that if a contribution was asked for, a letter of protest should be sent to the County Councillor and our MP.  
 min 1/99/07 - **Post Box:** Nothing to report.  
 min 03/99/07 - **Logo Competition:** To be judged after the meeting.
- 06/99/05 **Procedural Matters:**  
 5.1 Cllrs having agreed that a Vice-Chairman should be elected, Cllr Tabrett was proposed by the Chairman, seconded by Cllr Lovell, and elected unopposed.  
 5.2 Memorial Hall Committee nominees: Chairman proposed that Cllr Stuchbery should continue, and Cllr Hay be appointed; agreed.  
 5.3 Cray Charity: The Council's nomination of Cllr Stuchbery and Mr A Palmer as Trustees was confirmed.  
 5.4 It was decided that no nomination should be made for election to SALC  
 5.5 A voting paper having been received for LAMP, it was decided to vote for Tim Rose as the sitting member  
 5.6 A voting paper having been received for Rural Somerset Committee, it was decided to vote for Jeff Savage as the local candidate  
 5.7 **Topics of special interest:** Cllr Lovell offered to deal with **Roads**. Cllr Stuchbery confirmed that he was responsible for the Compton Bishop bus shelter. Progressing the **Village Design Statement** (min 05/99/08) was discussed, and it was agreed to hold a public meeting to launch the project at 11.00 am on Saturday 3rd July in the Memorial Hall. Clerk reported that a piece would be appearing in *CONTACT*; posters would be displayed and councillors agreed to make a personal approach to people known to be interested (cards to be provided). Cllr Lovell agreed to represent the Council on the Steering Panel, and it was hoped that Cllrs McColgan and Withecombe would also lend their specialist knowledge.
- 06/99/06 **Planning:**  
 21/98/07 **Orchard End, Newtown** - M Smith - Still no progress - Clerk & Cllr Hay to chase.  
 21/98/08 **Cross Depot & Waterworks** - Clerk reported that message had been sent to SDC Parks Department, and it was agreed that no further action was required.  
 21/99/01 **Rowan Cottage, Newtown** - Settle - (Cllr Hay declared non-pecuniary interest as owner of adjoining property) most recent amended proposal was considered, and it was agreed to reiterate the Parish Council's objection to any structure in that position.  
 21/99/02 **Cross Memorial Hall** - Parish Council - approved by SDC.  
 21/99/03 **BT Telephone Exchange** - Aerial mast - approved by SDC
- New Sedgemoor Local Plan:** Newsheet No 2 was considered and the importance of action noted, Clerk to obtain a copy as soon as possible and arrange copies of relevant parts for all members.
- 06/99/07 **Highways:**  
 WS Atkins to be thanked for dealing with ditch clearance at Church Lane;  
 Possibility of "Caution - No Footway- Pedestrians in Road" signs to be discussed with Traffic Engineer to be added to existing posts on Webbington Road between Memorial Hall and Bourton Lane.



06/99/08

**Correspondence:**

New Councillors Training event - 10 and 13 July - no takers  
 SCC/SDC - Crime and Disorder Strategy - no comment  
 SCC - Waste Management Strategy - Clerk to write supporting generally, asking for kerbside collection of recyclables, but opposing wheelie-bins  
 SCC - Electoral Review - no comment  
 Levels & Moors - Recognition Options, Twinning- No comment  
 CPRE - Invitation to affiliate for £17.50 to be referred to VDS Steering Panel  
 Transfer of Justices' Licence - Webbington Hotel - no objection

06/99/09

**Finance:**

	£	£
<b>1. Income:</b>		
Gross interest, current account	0.58	
Gross interest, premium account	12.89	13.47
<b>Expenditure:</b>		
SB Fencing (name signs)	205.63	
Petty Cash	38.17	
Clerk's salary for qtr	173.25	
Inland Revenue PAYE	51.75	
SALC - sub and books	121.48	
SALC - Chairman's training	5.00	595.28
<b>Balances:</b>		
Midland Bank Current Account	291.37	
Midland Bank Moneymaster Account	301.45	
Midland Bank Premium Business Account	7418.84	
Petty Cash	47.40	8059.06
<b>Commitments:</b>		
cheque 27 - Cornhill Insurance	113.60	
cheque 28 - Memorial Hall grant	6000.00	
Clerk's expenses for May	5.99	6119.59
<b>Net Funds Available</b>		<b>1939.47</b>

2. The Audit Commission's invoice for the 1997/98 Audit was considered, and the Clerk was instructed to object to the amount on the grounds of its apparent inconsistency with the previous year. The previous year's audit charge of 7.5 hours was high because of certain irregularities in the presentation of the accounts, necessitating extra work by the auditors and an exchange of letters with the Parish, but that has not been the case with the year 97/98 - during the clerk's interview with the auditor, it was stated that there were no problems, and only 3 recommendations for the future. There were also fewer entries in the cashbook, so charging for 8.7 hours is hard to understand. An hourly rate 3.9% higher results in a fee over 20% higher for admittedly less work. As custodians of public funds, a detailed explanation is to be requested, the letter being copied to SALC and to our MP.

06/99/10

**Reports & Matters for Next Meeting:**

The Chairman reported on the Training Event, which was attended by some 80 people - he found it very useful, and said Peter Lacey of SALC did an excellent job.  
 The Clerk reported that the notice board at Kennel Lane needs replacing, and was asked to get quotations  
 Cllr Stuchbery queried the financial relationship between the Council and the Memorial Hall Charity, and the Clerk was asked to investigate, particularly charging the Council for the use of the hall.  
 Clerk was instructed to withdraw the Hall deeds from the bank and consult Cllr McColgan regarding establishment of the boundary where Crossways House seems to have encroached, and possible registration of title.  
 Clerk was instructed to write letters of appreciation to the Fire Brigade, British Gas, BT and SWEB for their prompt and effective action following the lightning strike in Old Coach Road on 30th May  
 It was noted that the next meeting should review the Clerk's pay and conditions, including his delegated authority to spend.

06/99/11

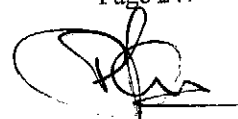
**Next Meeting**

The next meeting will be on Wednesday 7th July 1999 at 7.30pm, in Cross Memorial Hall.  
 The meeting closed at 9.57 pm.

*Jan Labrett*

## Minutes of Compton Bishop Parish Council Meeting held on Wednesday 7 July 1999

The Vice-Chairman, Cllr I Tabrett, opened the meeting at 7.30 pm  
**Present:** Cllrs J Hay, S McColgan, J Stuchbery, J Withecombe  
**Apologies for absence:** Cllrs P Simpson, B Lovell  
**In attendance:** Clerk



07/99/01 **Meeting held on 2 June 1999:** The minutes, having been circulated, were agreed, and signed by the Chairman of the meeting.

### 07/99/02 **Matters Arising:**

- min 12/98/02 - **30 MPH Speed Limit:** Clerk reported that nothing more had been heard from WS Atkins and was instructed to chase the matter, in view of a recent accident.
- min 12/98/02 - **Cross Lane Road Markings:** A letter from WS Atkins setting out three options for reducing the westbound roadway to a single lane was considered, and the Clerk was instructed to write to them (copy to Cllr Alan Ham), emphasising the urgent need for implementation of Option 3 but pointing out that highway works are the legal responsibility of the County, not of any Parish Council.
- min 1/99/07 - **Post Box:** Still nothing to report - agreed to drop the matter as problem of parked cars seems to have gone away. (*letter from Royal Mail received 8/7/99 says they cannot do it*)
- min 03/99/07 - **Logo Competition:** Delayed entry noted but not available for consideration - Clerk to raise with Chairman to avoid delaying till September.
- min 06/99/05 - **Election results:** noted
- min 06/99/05.7 - **Village Design Statement:** Cllr Tabrett reported on the public meeting held on 3 July, and a contribution of £50 for running expenses was agreed subject to a Steering Panel being properly set up with a constitution, officers and a bank account.

### 07/99/03 **Planning:**

21/98/07 **Orchard End, Newtown** - M Smith - Cllr Hay reported on the site meeting held on 6 July, which she had attended on behalf of the PC. It was agreed that no further action should be taken until the decision of the Planning Committee is known - Clerk to find out when it will come up and if the PC can be heard again, and to discuss with Chairman on his return.

21/99/01 **Rowan Cottage, Newtown** - Settle - refused

21/99/04 **Fairmead, Cross Lane** - Terry - extensions - approved in principle, subject to concerns about detail as follows: the final paragraph of the architect's letter suggests that work is likely to start before consent is given and the PC are worried about a possible repetition of the Orchard End saga, with the planning process being brought into further disrepute; whether the sightlines for the proposed vehicle exit can possibly be adequate for such a busy road; and about the visual intrusiveness of such a large development inside the AONB, as viewed from the garden of the New Inn and the footpaths over Cross Plain.

**New electricity poles in Old Coach Road** - Clerk reported that he had reported apparent contravention of Local Area Plan policy for undergrounding to Mr Copp (SCC Highways planning officer) who had been of no help, and to Mr Morgan of SDC Planning Dept, who had promised to investigate.

07/99/04 **New Sedgemoor Local Plan:** Two copies of the draft having been received and circulated, it was agreed that

- 4.1 The Clerk should enquire urgently about help from Planning Aid;
- 4.2 Continuation of Special Landscape Area (Cheddar LP Policy CH/C1) or "Green Wedge" status should be sought for the whole of the Parish except the settlement of Cross and the AONB;
- 4.3 The finding of the 1989 Inspector's report that "Cross is a linear village" and therefore no form of backland development will be permitted should be incorporated if possible;
- 4.4 The "archaeological interest" symbol should be on the Pumping Station not "Two Hoots". Is it right to have them on the old railway track and in fields south of Cross Moor Drove? Why is the A38 cross-roads area considered "of high archaeological potential"?

### 07/99/05 **Highways:**

Road maintenance - tarring of Compton Bishop lanes from 9 July was noted  
 Clerk was instructed to chase promised action on signs in Webbington Road  
 Noted that Cllr Lovell had accepted the invitation from WS Atkins to be "Highways Contact" for the Parish

### 07/99/06 **Correspondence:**

- SDC: It was agreed to order daffodils or snowdrops free for 2000  
 SDC: Funding for smaller millennium projects passed to Cllr JS for Hall Committee  
 SDC: Lifeline Service changes - speaker not required  
 SDC: Dogs (Fouling of Land) Act - agreed that a Parish Dog Warden is not appropriate  
 SCC: Changes to NHS Transport noted; Community Care Plan to be circulated



SCC: Solar Eclipse Info sheet to be circulated  
 Yellow Pages: market research questionnaire - reply that the standard phone book area, plus Bridgwater and Taunton, would be more use than the Bath area  
 Crook Peak Festival 2000: letter of thanks for support noted  
 KoW School Awards Evening 14 Sept 99: invitation for Chairman noted  
 SALC: additional New Councillors Training Event 16 Oct 99 passed to Cllr JH  
 NALC new Constitution, having been considered by Chairman & Clerk, passed to Cllr SMcC for comment  
 LAMP Newssheet and SAGE booklet to be circulated

07/99/07

**Finance:**

	£	£
<b>1. Income:</b>		
Gross interest, current account	0.74	
Gross interest, savings account	1.79	
Gross interest, premium account	15.24	17.77
<b>Expenditure:</b>		
Cornhill Insurance	113.60	
Memorial Hall grant	6000.00	6113.60
<b>Balances:</b>		
Midland Bank Current Account	378.51	
Midland Bank Moneymaster Account	303.24	
Midland Bank Premium Business Account	1234.08	
Petty Cash	28.92	1944.75
<b>Commitments:</b>		
cheque 29 - WS Atkins fee	100.00	
VAT repayment 98/99	(64.87)	
Clerk's expenses for June	11.25	46.38
<b>Net Funds Available</b>		<b>1898.37</b>

2. Letters from the Audit Commission and Rt Hon David Heathcote-Amory MP regarding the current bill were noted.
3. Proposed by Cllr Tabrett and agreed that the Clerk should have delegated authority to spend up to £50 without prior reference to the Council
4. Noted that the annual review of Clerk's pay and conditions was due, but deferred by agreement until the national rates for clerks' pay were known
5. Noted that SDC had approved a Recreation Amenity Grant for 1999/2000 of up to £240
6. Agreed to accept RJ Andrews & Sons quote of £58.75 for the new notice board at Kennel Lane, Clerk instructed to order appropriate signage for it
7. The public meeting on 3 July having been consulted, Cllr SMcC proposed and it was agreed to take up corporate membership of CPRE at a cost of £17.50 for the year (min 06/99/08 refers)

07/99/08

**Reports & Matters for Next Meeting:**

Cllr Tabrett proposed a list of amendments to Standing Orders, designed to bring them into line with the PC's current practice, and they were agreed after discussion, particularly of the question of a compulsory August meeting, which was rejected after explanation of the procedures available for calling an extra meeting. The list is attached as part of this minute.

In reply to Cllr Stuchbery's earlier query regarding charging the Council for the use of the hall, the Clerk stated that it was legally possible, and Cllr JS said he would raise it with the Hall Management Committee.

Clerk reported that he had withdrawn the Hall deeds from the bank and given them to Cllr McColgan, who presented a letter from his firm to the Council, saying that the work of establishing the boundary where Crossways House seems to have encroached, and registration of title would be done at cost, for which the Council expressed their appreciation. The 4 Trustees necessary for registration were nominated as Chairman and Vice-Chairman ex-officio, Cllrs SMcC and JW.

The Clerk was instructed to complain to WS Atkins about the standard of recent hedgetrimming in the parish, with particular reference to blockage of ditches by debris, and actual damage to the "Compton Bishop" sign at the bottom of Bourton Lane, also about dead elms on the road side of the old depot site which could be a hazard to traffic.

07/99/09


**Next Meeting**

The next meeting will be on Wednesday 1st September 1999 at 7.30pm, in Cross Memorial Hall.

The meeting closed at 10.14 pm.



# Compton Bishop Parish Council

Page 249  


## Draft Resolution for consideration at Meeting on 7th July 1999

*RESOLVED that the Model Standing Orders adopted at the Annual Meeting on 12th May 1999 be AMENDED as follows:*

SO 1: *insert* Cross Memorial Hall, 7.30, evening

SO 2: *insert* Wednesday, the first Wednesday

SO 3: *insert* the first Wednesday, September, December, March

SO 4: *insert* seven, the first Wednesday. *Delete* months of *and insert* the remaining months except August.

SO 7: *insert* three

SO14: *add* unless otherwise provided for in Contracts of Employment.

SO 17: *amend to read* ... delivered the notice to the Clerk not later than Tuesday in the week before the next meeting ...

SO 29: *delete* and seconded; *delete* sub-para (b); *in sub-para (d) insert* ten in 2 places; *in sub-para (i) insert* five; *in sub-para (k) delete* rise and rising, *replace* by only interrupt to ask the Chair for permission *and* interrupting,

SO 30: *Delete* stand *and replace* by remain seated; *delete all* after speaking.

SO 31: *Amend* rise(s) to indicate(s) a wish to speak; *delete* reference to resuming seats.

SO 36: *Insert* four

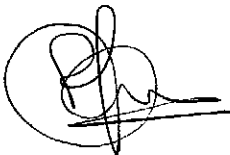
SO 39: *Delete* words in square brackets

SO 41 (b): *Delete* first alternative

SO 50: *Delete all and replace* with There shall be no advisory committees.

SO 56 (a): *Insert* December; *delete* sub-para (b)

SO 72 (b): *Amend to read* ... to the Chairman and the Councillor living nearest to the site as soon as practicable after receiving it.



Jan Tabrett

Minutes of Compton Bishop Parish Council Meeting held on Wednesday 1 September 1999

The Chairman, Cllr P Simpson, opened the meeting at 7.30 pm

**Present:** Cllrs J Hay (delayed), B Lovell, S McColgan, J Stuchbery, I Tabrett, J Withecombe

**In attendance:** Clerk

09/99/01 **Meeting held on 2nd July 1999:** The minutes, having been circulated, were agreed, and signed by the Chairman.

09/99/02 **Matters Arising:**

min 12/98/02 - **30 MPH Speed Limit:** Clerk reported that nothing more had been heard from WS Atkins.

min 12/98/02 - **Cross Lane Road Markings:** Letter dated 29 July from WS Atkins saying that Option 3 would be put into a county-wide review of traffic management priorities was noted; Chairman to speak further with County Cllr A Ham.

min 03/99/07 - **Logo Competition:** Chairman explained that in view of the long gap between meetings, he had decided that the prize should be awarded to Peter Simmons of Cheddar, a pupil at Kings of Wessex School. The prize had been presented by the Clerk, and other competitors informed. The meeting expressed pleasure at the outcome, and the design is to be used whenever appropriate.

min 07/99/04 - **Sedgemoor Local Plan:** Clerk's letter and list of objections confirmed without further comment.

min 07/99/08(2) - **Charge to PC for use of Hall:** Letter from Hall Committee was considered; Cllr Withecombe pointed out that it was preferable to fund the Hall by grant, in case of an adverse effect on SDC's Recreational Amenity Grant, and this was agreed. Clerk to write accordingly.

min 07/99/08(3) - **Boundary of Hall land:** Cllr McColgan reported that he was awaiting confirmation from the Land Registry of what Crossways House purport to own in their registration. He will then be able to proceed with our voluntary registration to establish ownership, which should then be enforced from time to time.

09/99/03 **Planning:**

21/98/07 **Orchard End, Newtown** - M Smith - Refused; SDC Planning letter of 12 August regarding acceptable modifications was considered and Clerk was instructed to inform the Planning office of this Council's strong opinion that the proposed alterations totally fail to address their objections to the disproportionate size of the porch in its context and visual environment, and to the evident condoning of a flagrant disregard of the planning process, particularly in view of current progress towards a Village Design Statement. This was felt to be particularly relevant in view of widespread scepticism in the Parish about the effectiveness of the Planning process generally and hence about the benefits of participation in a VDS. The Council is concerned to counter this scepticism, but can only do so if planning decisions are seen to be sensible and to be enforced..

21/98/10 **Yeo Bridge Farm** - J Roper : further 3 years allowed on appeal; enforcement quashed; noted; no further action.

21/99/01 **Rowan Cottage, Newtown** - Settle - Clerk was instructed to write to the enforcement office regarding apparently substantial groundworks on site of refused application.

21/99/04 **Fairmead, Cross Lane** - D Terry - Clerk reported conversation with Mr Neno (Planning Officer) regarding importance of objection re visibility from AONB, which would result in referral to Committee. Also noted having reported apparent works in advance of permission.

**SDC's trial of sending full Agendas to PCs** was noted with approval; the summaries of complaints and enforcement action were considered particularly useful.

09/99/04 **Highways:**

Cllr Lovell and Clerk reported on 4 August meeting with Ian Titcombe (Traffic Engineer) which dealt satisfactorily with all the problems of **signage and white-lining** in Webbington Road. Cllrs considered that the proposals would be a major improvement, but it was noted that WS Atkins's written confirmation had not been received and Clerk was asked to chase this.

Cllr Tabrett said that the **Scars bridleway** was now impassable to horses and difficult for pedestrians. He had approached the owners (Compton Bishop Estate) who said they were not able to clear it but offered £50 to support a voluntary effort. Clerk to approach Mendip Ranger Service (Les Davies).

Cllrs were concerned about the high incidence of **ragwort** in the parish and discussed the difficulties of extermination. Clerk to approach SALC/CCS regarding a common approach to the problem.

09/99/05 **Correspondence:**

SCC - Social Services 1st Annual Report - circulated & noted

SCC - Environment Dept communications with Parish Councils - noted; Clerk to enquire why there was no representation from Sedgemoor

SCC - Comments on Electoral Review to Local Government Commission - noted

Jan Tabrett  
6/10/99

*Jan Tabrett*

SDC - Agenda 21 Action Plan - Cllr Stuchbury explained the current situation and agreed to attend Open Meeting on 30 September (Cllr Lovell may also go) Cllrs were concerned about the number of committees and other bodies which appear to duplicate the work of SAGE, which was understood to be a consolidating body.

SDC - Directory of Grants 99/00 - noted - available from Clerk

SDC - CVS Directory - Clerk to reply, entering the Cray Charity and the Memorial Hall Committee

SDC - Mobile Healthy Living Centre - Clerk to reply offering Hall but pointing out that parishioners seem generally content to use Axbridge & Winscombe doctors' surgeries.

*[Cllr J Hay arrived at this point and apologised for lateness]*

D Heathcote-Amory MP - reception 17 September 1999 - Cllr Withecombe will attend

Mendip Hills JAC - Annual Forum 2 October 1999 - Cllr Lovell to attend

Cray Charity - letter of resignation as Trustee from Alan Palmer - replacement discussed; Jim Warner of Highways House to be invited to take his place, by Cllr Stuchbery

WS Atkins - Cheddar - Frome Corridor Study - notes of 2nd meeting passed to Cllr Lovell as a Highways matter.

Environment Agency - Brue & Axe 1st Annual Review to be circulated

Yellow Pages - decision after public research to split Bristol volume noted.

09/99/06

**Finance:**

**1. Income:**

	£	£
VAT repayment 98/99	64.87	
Gross interest, premium account	2.39	
Gross interest, current account	0.08	
Gross interest, premium account	2.13	
Gross interest, current account	0.07	69.54

**Expenditure:**

Petty Cash	32.33	
WS Atkins - report fee	100.00	
Council for Preservation of Rural England sub	17.50	149.83

**Balances:**

Midland Bank Current Account	293.70	
Midland Bank Moneymaster Account	303.24	
Midland Bank Premium Business Account	1238.60	
Petty Cash	13.25	1848.79

**Commitments:**

Clerk's expenses for July & August	31.81	
Clerk's salary & PAYE	225.00	
RJ Andrews & Sons - noticeboard (completed 28/8)	58.75	
Petty cash for VDS team	50.00	365.56

**Net Funds Available**

**1483.23**

- Annual review of Clerk's Remuneration:** The Clerk, having previously supplied the Chairman with a summary of his work for the 12 months from 1 June 1998, left the meeting. It was agreed that the salary should be increased to £1056.00 per annum, paid quarterly, with effect from 1 June 1999. This level of remuneration is in accordance with the current national agreement reported by SALC in July 1999, based on population of Parish (about 500) and calculated on average monthly hours worked (about 14) at £6.28 per hour.
- Audit Commission's invoice:** No reply yet to letter of inquiry; D Heathcoat-Amory MP had forwarded letter from Minister for Local Government showing she was aware of the problem and saying we should be eligible for triennial audit in future, which might show an overall saving.
- Internal Auditor's report:** Cllr Withecombe said that she had checked the books for the current year to date and found 2 errors which the Clerk had corrected. Her report was accepted.

09/99/07

**Reports & Matters for Next Meeting:**

**State of River Yeo:** Cllr Tabrett expressed concern at the state of the river, particularly the weed growth and seeming lack of fish - it was agreed that he should study the EA report referred to in min 9/99/05 and ~~propose~~ *action at the next meeting. write to TCEFA.*

**Environmental Awareness Trophy:** Receipt of the silver cup from SDC was noted with satisfaction; it was agreed to ask Mrs Jordan to hold the cup on the Council's behalf and exhibit it on appropriate occasions. Clerk confirmed that it was insured by SDC "while in the custody of an approved person" which would include any nominee of the Council.

**Millennium:** Chairman asked members to bring ideas for marking the millennium to the next meeting.

09/99/08

**Next Meeting** will be on Wednesday 6th October 1999 at 7.30pm, in Cross Memorial Hall.  
The meeting closed at 10.05 pm.

*Jan Tabrett*



## Minutes of Compton Bishop Parish Council Meeting held on Wednesday 6 October 1999

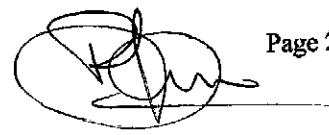
The Vice-Chairman, Cllr I Tabrett, opened the meeting at 7.30 pm

**Apologies:** Cllrs P Simpson, J Stuchbery

**Present:** Cllrs J Hay, B Lovell, S McColgan, J Withecombe

**In attendance:** Clerk

- 09/99/01 **Meeting held on 1st September 1999:** The minutes, having been circulated, were agreed with one amendment to minute 09/99/07, namely to delete "propose action at the next meeting" and replace with "write to the Environment Agency". They were then signed by the chairman of the meeting.
- 09/99/02 **Matters Arising:**
- min 12/98/02 - **30 MPH Speed Limit:** Clerk confirmed that nothing more had been heard from WS Atkins, and reported a conversation with Julie Clarke (SCC) in which she offered to progress it with Mrs Cate Mack (Chair of Transport committee) if sent the papers. Clerk was asked to follow this up.
  - min 12/98/02 - **Cross Lane Road Markings:** This has now been referred to a site meeting with Ian Titcombe (Traffic Engineer) and a Police officer - Clerk to arrange as soon as possible, and attend with Cllr Lovell.
  - min 07/99/08(3) - **Boundary of Hall land:** Letter from Clarke Willmot and Clarke (solicitors) was read, showing that the owners of Crossways House have registered title to a small rectangular area of Hall land and recommending a low-key challenge. Vice-Chairman proposed accepting CWC's advice, and the Chairman's offer to deliver the letter in person; this was agreed. Cllr Withecombe proposed the payment of £48 to CWC as requested, and this was also agreed.
  - min 09/99/05 - **Cray Charity:** Cllr Hay proposed that Mr J Warner and Cllr J Stuchbery be confirmed as Council's Representative Trustees with immediate effect. Seconded by Cllr Lovell and agreed
  - min 09/99/07 - **State of River Yeo:** Vice-Chairman said that he had written to the Environment Agency, who are investigating and will report back.
- 09/99/03 **Planning:**
- 21/99/02 **Cross Memorial Hall** - application by Hall Committee on behalf of PC to alter position of main entrance door for safety was noted with approval.
  - 21/98/07 **Orchard End, Newtown** - M Smith - Cllrs McColgan and Hay declared interests, which were duly recorded, and took no part in the discussion. The Clerk explained the current state of the application as described to him on the telephone by Mr Morgan of SDC, and was instructed to write reiterating objections to the bulk of the so-called "porch".
  - 21/99/01 **Rowan Cottage, Newtown** - Settle - Acknowledgement from the enforcement office received and noted.
- 09/99/04 **Highways:**
- Depot site development - Clerk reported on exchange of e-mails with SCC street lighting officer regarding policy of no lighting in Cross, which he had confirmed with the Chairman in view of urgency. Cllrs confirmed the policy and the action taken.
  - Signs etc in Webbington Road - letter from Mr Titcombe confirming agreed action was read, and initial preparations noted.
  - State of Scars bridleway - Clerk had experienced difficulty in contacting Mendip Warden service, and SDC Footpaths Officer was suggested.
- 09/99/05 **Correspondence:**
- SCC: Nomination for LEA-appointed Governor of Weare School; Clerk reported various unsuccessful enquiries, after discussion, members agreed to put forward Mr P Freeman and Mr M Appleby if they were willing
  - SCC / SALC Parish Council Focus Group - Clerk reported conversation with Julie Clarke (SCC) during which it was stated that the meetings referred to were a "one-off" to try to improve communications with the parishes, many (100 of 300) of which are not represented by SALC
  - SCC - Future Contract with WS Atkins - Clerk was instructed to reply that more attention should be paid to local views and requests, and that prompter action on agreed actions would be appreciated; there was particular disagreement with WSA's suggestion that the Parish should bear the whole cost of improvements on the A38 as a national route.
  - Ambulance Service Trust - offer of free Emergency Life Support training to be passed to Memorial Hall Committee, with recommendations to accept and to involve Mrs M Partridge, and an offer to pay the rental of the Hall for the event.
  - CPRE Newsletter - to be circulated
  - Police Authority Annual Report 1998/99 - circulated



09/99/06

**Finance:**

	£	£
<b>1. Income:</b>		
Gross interest, premium account	2.14	
Gross interest, no-notice account	0.88	
Gross interest, current account	0.05	3.07
<b>Expenditure:</b>		
Petty Cash	36.75	
Clerk's expenses - July/August	31.81	
Clerk's salary for quarter	203.28	271.84
<b>Balances:</b>		
Midland Bank Current Account	321.91	
Midland Bank Moneymaster Account	4.12	
Midland Bank Premium Business Account	1240.74	
Petty Cash	50.00	1616.77
<b>Commitments:</b>		
Precept - second instalment	+1600.00	
PAYE	60.72	
RJ Andrews & Sons - noticeboard (completed 28/8)	58.75	
Clarke Willmot & Clarke (agreed above)	48.00	
Clerk's expenses - September	6.34	
Petty cash for VDS team	50.00	1476.19
<b>Net Funds Available</b>		<b>2992.96</b>

2. **Audit Commission's invoice:** Clerk reported that he had still not been able to obtain a reply to letter of inquiry; and it was confirmed that no further action could be taken until this was received.

09/99/07

**Reports & Matters for Next Meeting:**

**MP's Reception:** Cllr Withecombe reported that she had attended D Heathcoat-Amory's reception with about 20 others from the constituency. Matters covered included:

- Push for more funding for rural roads
- Lack of policing in Brean in summer
- Planning issues, with emphasis on making big developers pay for public improvements eg schools
- Sub-standard drains at Rooksbridge
- Avoidance of planning controls on carboot sales and banger racing at Edithmead
- Possible use of subsidised taxis for cheap transport in rural areas
- Too many signs on roads
- Consultation to come on Government's Countryside White Paper
- 30mph limit in Brent Knoll not stopping speeding - no funding for enforcement - fines should be channelled back into enforcement and improvements

**Name of new development:** In answer to a written question from Cllr Withecombe, Clerk said that "Chardet Place" is simply a marketing name, probably after an earlier owner of Moorland Farm, and he had been assured by the Building Control Officer at SDC that the PC would be consulted before any street names were decided upon.

**Member's Proposals for the Millennium:** After discussion of various ideas, it was agreed that the following proposals should be progressed as indicated:

- Tree-planting and seat - Cllr Tabrett to discuss with Chairman
- Group photo of all parishioners in Cross Quarry - raise in CONTACT and at Annual Meeting for action next spring
- Commemorative stone in wall of Hall extension - Clerk to raise with Hall Treasurer/planner
- Commemorative painting to hang in Hall, with copies available for sale - Clerk to consult Mrs Blower
- Photographic record to be kept in Hall, with personalised copies available for sale - Cllr Lovell to progress with VDS team

09/99/08

**Next Meeting** will be on Wednesday 3rd November 1999 at 7.30pm, in Cross Memorial Hall.

The meeting closed at 9.21 pm.



## Minutes of Compton Bishop Parish Council Meeting held on Wednesday 3 November 1999

The Chairman, Cllr P Simpson, opened the meeting at 7.30 pm

**Apologies:** Cllr I Tabrett

**Present:** Cllrs J Hay, B Lovell, S McColgan, J Stuchbery, J Withecombe

**In attendance:** Clerk

- 11/99/01 **Meeting held on 6th October 1999:** The minutes, having been circulated, were agreed, and signed by the Chairman.
- 11/99/02 **Matters Arising:**
- min 12/98/02 - **30 MPH Speed Limit:** No further news - to be pursued with WS Atkins, mentioning 20 mph limit in Axbridge.
  - min 12/98/02 - **Cross Lane Road Markings:** Clerk reported that a site meeting with Ian Titcombe (Traffic Engineer) and the Police sergeant from Traffic Management in Bristol would take place as soon as possible after 1st November. He would attend with Cllr Lovell.
  - min 07/99/08(3) - **Boundary of Hall land:** Chairman had called on the owner of Crossways House (Mr Hardy) who admits our claim and is content with the proposed solution. He will respond through his solicitors. Cllr McColgan said that the Land Registry have acknowledged our application, but processing it will take about 13 weeks.
  - min 09/99/07 - **State of River Yeo:** Chairman read a note from Cllr Tabrett quoting the Environment Agency's reply, which was noted. The Hotline number for reports is 0800 80 70 60.
  - min 09/99/07 - **Millennium Proposals:**
    - (a) Cllr Lovell asked about VDS team - Clerk to ask Richard Parker for progress report;
    - (b) Commemorative stone - Cllr Alan Ham's letter about grants to Memorial Hall was read and noted;
    - (c) Commemorative painting - Clerk has spoken with Mrs J Blower, who is to propose a choice of subjects;
    - (d) Group photo - Clerk confirmed that notice had been submitted to CONTACT magazine;
    - (e) Cllr Withecombe suggested a "time capsule" to be buried in the foundations of the Memorial Hall extension, and members agreed that the contents should be assembled by the youth of the parish;
    - (f) No progress had been made with tree planting sites.
- 11/99/03 **Planning:**
- 21/98/08 & 09 **Cross Depot etc - Redcliffe Homes :** approved; Clerk reported visits of Parks Officer and SWT Field Officer to inspect apparent non-compliance in Nature Reserve area; final version of Section 106 agreement was noted (plan to be displayed in Hall); arrangements were discussed for monitoring planning conditions and Section 106 agreement, in view of the importance of the site and the apparently careless attitude of the builders, and it was agreed that:
    - (a) Clerk to write to SDC Development Control Officer saying that the meeting expects him to take immediate action with the developers to ensure that the builders comply with all terms;
    - (b) Clerk to check whether Building Regs control is being done by SDC or is contracted-out?
    - (c) Clerk to go through file and establish final details in accordance with the development certificate as granted;
    - (d) Each councillor to have a copy of planning conditions, so infringements can be observed rapidly and reported.
  - 21/99/04 **Fairmead, Cross Lane - Ritchie :** approved
  - 21/99/05 **Orchard End, Webbington Road - M Smith :** approved as amended
  - 21/99/06 **The Cedars, Cross - Lane :** lopping of protected tree - no objection
  - 21/99/07 **17 Big Tree Close :** - no objection
  - 21/99/08 **Coach House, Kennel Lane - Amesbury :** conversion to dwelling - no objection
- 11/99/04 **Highways:**
- Scars bridleway - Clerk had contacted SDC Footpaths Officer, who had agreed to do the clearance at no charge. Agreed that the Estate should be asked for their promised contribution to footpath maintenance when the work has been done.
- 11/99/05 **Correspondence:**
- SCC LEA - Learning in Somerset (circulated) - noted
  - Police Bulletin (circulated) - noted
  - Police Consultative Groups - PC to be represented? - bring up at January meeting
  - District Cllr - Shapwick Village Design Statement (circulated)
  - EA - "Floodline" launch document (circulated) noted - in response to enquiry by Clerk for two representative sites, EA stated that there was no record of flooding at Rackley Farm or Cross Waterworks.

SCC - Exmoor National Park Plan review - agreed not relevant  
 SCC - Social Services directory - circulate, then InfoPoint  
 SCC/Health Authority - draft Health Improvement Programme for 2000-03 - circulate, then InfoPoint  
 SCC - Emergency Planning - stand-down noted; no further local action required.  
 SALC Notes and Notices to be circulated.

11/99/06

**Finance:**

	£	£
<b>1. Income:</b>		
SDC - second half precept	1600.00	
Gross interest, premium account	2.00	
Gross interest, current account	0.31	1602.31
<b>Expenditure:</b>		
PAYE	60.72	
Andrews - notice board	58.75	
CWC - Hall title	48.00	167.47
<b>Balances:</b>		
Midland Bank Current Account	254.75	
Midland Bank Moneymaster Account	304.12	
Midland Bank Premium Business Account	2442.74	
Petty Cash	43.66	3045.27
<b>Commitments:</b>		
Petty cash for VDS team	50.00	
Clerk's expenses - October	20.47	
Audit Commission	243.30	
Election expenses	55.20	
Carved footpath signs	26.00	342.97
<b>Net Funds Available</b>		<b>2650.</b>

2. **Audit Commission's invoice:** Clerk reported a number of abortive telephone calls of inquiry; he was authorised to apply for triennial audit forthwith.
3. **Memorial Hall:** Cllr Stuchbery described the background to his letter of 16 October, and the Council agreed to receive back the grant of £6000 and use it to make gifts in kind to the Hall Committee. This has the explicit blessing of the VAT authorities, and the Charity Commissioners have been informed.
4. **Children's Parties:** Cllr Stuchbery, as Chairman of the Hall Committee, described plans for two Millennium Parties, to be held consecutively, for younger and older children in the New Year, and asked for a contribution towards entertainers' fees. The Chairman suggested a special welcome for occupants of new houses in the parish, and proposed a grant of actual cost up to £200, which was agreed.

*Mr Bunny £100*

11/99/07

**Reports & Matters for Next Meeting:**

**Spring Bulbs** - noted that the free bulbs had been shared out between Cllrs, and that SDC would want to know in due course where they had been planted. It was suggested that next year consideration should be given to a mass planting on a site to be agreed.

**Licensing Application** - New Inn - no comment

**St Andrew's Church car park** - Cllr Stuchbery, as a Churchwarden, introduced a feasibility study carried out by Caroe & Partners (architects) on behalf of Crook Peak PCC, following an offer by the Compton Bishop Estate of a piece of land near the church on a 99-year lease for construction of a car park for 19 vehicles. The park would be kept locked when not required for church use, to deter undesirable users. The PCC and SDC Development Control have approved in principle, but no costings are available yet. Cllr Stuchbery observed that the PCC are short of cash, and the PC may be asked for help.

In passing, SDC are to be asked for a **litter bin** outside the church gate

**Request for Noticeboard at E end of Cross** - the possibility of moving the public noticeboard from the wall of the Memorial Hall to a site opposite the White Hart was deferred to the next meeting.

**Clerk's change of address** - The Clerk reported that he was about to move house to Butleigh near Glastonbury, and mentioned some likely effects on his duties. It was agreed that his employment should be continued on the same terms, and that the Bank Mandate should be amended to include Cllr Stuchbery as a signatory on the account.

11/99/08

**Next Meeting** will be on Wednesday 1st December 1999 at 7.30pm, in Cross Memorial Hall.

The meeting closed at 10.23 pm.



**Minutes of Compton Bishop Parish Council Meeting held on Wednesday 1 December 1999**

The Chairman, Cllr P Simpson, opened the meeting at 7.30 pm

**Apologies:** none

**Present:** Cllrs J Hay, B Lovell, S McColgan, J Stuchbery, I Tabrett, J Withecombe

**In attendance:** Clerk

12/99/01 **Meeting held on 3rd November 1999:** The minutes, having been circulated, were agreed, and signed by the Chairman.

12/99/02 **Planning 21/99/10 - Shute Shelve Hospital site (revised plans)**

Chairman explained that the developer of the Shute Shelve Hospital site, Mr M Bosel, had asked to meet the Council to explain his new proposals, and had been invited to attend at 8.30pm. He therefore proposed that the relevant planning application should be discussed first, and this was agreed. After inspection of the plans and discussion, it was agreed to oppose the changes on grounds of inappropriate size and finish for a very prominent site. The PC would prefer lower rooflines and natural stone finish throughout. It was also agreed to seek advice and involvement from CPRE.

12/99/03 **Matters Arising:**

min 12/98/02 - **30 MPH Speed Limit:** Clerk reported that he had chased WS Atkins, and the Traffic Engineer (I Titcombe) had been asked to reply [received 2 Dec].

min 12/98/02 - **Cross Lane Road Markings:** Chairman reported on a site meeting with Ian Titcombe (Traffic Engineer) and Police Sergeant Dick Bowen from Traffic Management in Bristol, which he and the Clerk had attended in the absence of Cllr Lovell. The meeting was at 2pm on 8th November, and during it all the variations of traffic through the junction were observed, including 3 U-turns in the main road. It had been agreed that refuges and raised kerbs were impractical because of the turning space required by large articulated vehicles, but that raised markings should be placed in Cross Lane to define two lanes (with turn-left and straight/turn-right arrows) a central space aligned with Old Coach Road, and the existing left-hand hatching. Cllrs considered this to be an improvement on the existing situation, and probably the best that could be achieved within the financial constraints.

The discussion had also included **parking problems** between the New Inn and the junction, and it had been decided to mark it out as a "No Stopping" area rather than apply double yellow lines. The Clerk was asked to make enquiries about enforcement action on the **unoccupied house**, particularly concerning hedge-trimming and vermin control.

min 07/99/08(3) - **Boundary of Hall land:** A letter from the Land Registry forwarded by Clarke Willmott and Clarke was read, saying that a surveyor would visit in due course. Cllr McColgan said this was routine, and showed that the matter was progressing satisfactorily towards a compromise solution based on the facts on the ground.

min 09/99/07 - **Millennium Proposals:**

- (a) Cllr Withecombe reported no progress with the "time capsule";
- (b) Commemorative painting - Chairman reported Mrs J Blower's proposals, and it was agreed that she should be asked to do 4 paintings representative of all parts of the parish, to be reproduced as a limited edition of 100 each, and as notelets etc for Hall fund-raising. The originals to be mounted together in one frame to hang in the Hall;
- (c) Commemorative stone - dependent on Memorial Hall funding - Clerk to contact David Smith (CCS) re grant for millennium projects;
- (d) Cllr Lovell mentioned a recent aerial photo of Compton Bishop - he will obtain proofs and costs for January meeting;

*[Mr M Bosel of Tully Homes Ltd joined the meeting at this point]*

12/99/04 **Planning 21/99/10 - Shute Shelve Hospital site (revised plans)**

Mr Bosel was invited to explain why he had applied for a change of house types, and replied that it was (a) to get away from a commitment to dark grey natural stone, which had been asked for by the Development Committee of SDC, and (b) to react to a demand identified by his selling agents for larger houses. The Chairman then stated the PC's view that the new designs are too grand for the site. Discussion centred on the colouring of stone or render, and it was generally agreed that the reds/beige/light greys of the old buildings were desirable. Mr Bosel stated that the rooflines are lower than the original buildings, and no higher than those he already has approval for. He also described the duties of the Management Company, and said that a clause in the sale agreements could require maintenance of original colours, although members thought this would be unenforceable in practice.

12/99/08

**Finance:**

<b>1. Income:</b>		
Gross interest, premium account	£	£
Gross interest, current account	2.89	
	0.09	2.98
<b>Expenditure:</b>		
Petty cash	26.81	
Election expenses	55.20	82.01
<b>Balances:</b>		
Midland Bank Current Account	172.83	
Midland Bank Moneymaster Account	304.12	
Midland Bank Premium Business Account	2445.63	
Petty Cash	50.00	2972.58
<b>Commitments:</b>		
Clerk's expenses - November	17.29	
Audit Commission	243.30	
Carved footpath signs	26.00	
Clerk's salary	203.28	
PAYE	60.72	550.59
<b>Net Funds Available</b>		<b>£2422.</b>

- 2. **Audit Commission:** Application for triennial audit crossed with instructions for 1998/9 audit, so this must take place as scheduled in February.
- 3. **Budget & Precept:** The budget proposals put forward at the November meeting were accepted with minor revisions, and the precept for 2000/01 was set at £3620.00. The budget as approved is attached to these minutes.

12/99/09

**Reports & Matters for Next Meeting:**

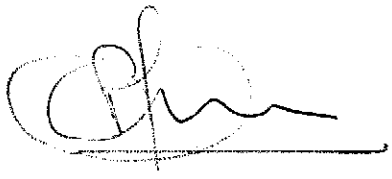
**Report on Chairman's Evening at SDC:** Cllr Simpson reported that the main topic - Best Value - does not affect us, but that the networking afterwards was useful. David Smith of Community Council for Somerset mentioned sources of funding for millennium projects and that he would like to bring a speaker on Assessment of Councils to one of our meetings (Clerk to follow up both). J Conder (Director of Development Services) is hoping to set up Parish meetings to explain the workings of his Department.

**Manor Farm, Cross:** Reported that Mr T Dimmock has set up a new hardstanding and residential caravan without planning consent on land possibly belonging to him behind the stableyard, but that bailiffs may be taking action on 7th December.

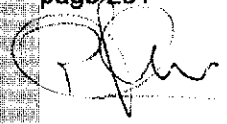
12/99/10

**Next Meeting** will be on Wednesday 5th January 2000 at 7.30pm, in Cross Memorial Hall.

The meeting closed at 10.43 pm.



# Compton Bishop Parish Council



**BUDGET: April 2000 - March 2001 - APPROVED 1 December 1999**

	Audited 97/98	Unaudited 98/99	Current 7 mths	Estimated 99/00	BUDGET 00/01	
<b>INCOME</b>						
Precept	2500	2500	3200	3200	3620	
Amenity Grant	240	240		240	240	
VAT reclaimed	78	0	65	65	50	
Bank Interest	226	357	50	120	200	(6000 back)
<b>Total</b>	<b>3044</b>	<b>3097</b>	<b>3315</b>	<b>3625</b>	<b>4110</b>	
<b>EXPENDITURE</b>						
Net cost of Mem Hall	409	602	47	750	750	
Repairs: Mem Hall	116		0			
Roads, paths & Bus Shelters		128	306	360	150	
Election: May 1999	n/a	n/a		56	n/a	
SALC	66	68	72	68	70	
Community Council	10	n/a	n/a	0		
CPRE	n/a	n/a	18	18	18	
Donations: Churchyard Grass	150	150		200	150	
"Contact" magazine		158		160	180	(more homes)
KoW Swimming Pool	250	250	n/a		n/a	
Admin: Clerk's salary & PAYE	400	742	489	1017	1068	(+5%)
Accommodation allowance	50	50		100	100	
Clerk's travel	79	152	38	100	100	
Telephone, fax, e-mail		78	9	20	25	
Postage		21	4	10	15	
Insurance		80		80	85	
Stationery		31	6	57	20	
Printing						
Photocopying		113	51	42	50	
Cllrs' travel		108	0	30	40	
Audit Fees	339	202		243	250	
Legal Fees			48	48	0	
Sundry items		29	52	60	50	
<b>Total</b>	<b>1869</b>	<b>2962</b>	<b>1140</b>	<b>3419</b>	<b>3121</b>	
<b>EXCESS OF INCOME OVER EXPENDITURE</b>	<b>1175</b>	<b>135</b>	<b>2175</b>	<b>206</b>	<b>989</b>	

